# WHITEFISH TOWNSHIP ZONING BOARD OF APPEALS MINUTES
## REGULAR MEETING – 5 PM September 5, 2024

**Special Meeting Called to Order By Skeans 5:00 pm**
- Roll Call: Skeans, Rubin, Hughes, PRESENT. Quinn absent with prior notice.
- Public Attendees: 0
- Review of Minutes of August 5, 2024 Special Meeting & Public Hearing: Motion by Skeans, 2nd by Hughes to approve. Discussion: None. All in Favor: 3 Ayes. Motion carried. The document was then signed by the three Board members present.
- Public Comment: None spoken, and no written Public Comment received.
Old Business:
- Review existing Zoning Board of Appeals Application form: Motion by Hughes, 2nd by Skeans to table. Discussion: None. All in Favor: 3 Ayes. Motion carried.
- Review of the ZBA recommended February 1, 2024 and BOT approved March 7, 2024 $575 fee for an Application for Zoning Ordinance Variance Appeal: ZBA members discussed the fee, the costs associated with processing and publicly hearing the appeal, with a minimum of one ZBA Special Meeting and Public Hearing required, and possible recommendations to the BOT for any changes the ZBA might propose. Motion by Skeans, 2nd by Rubin to re-endorse the present $575 fee and make no further recommendation to the Board of Trustees. Discussion: None. All in Favor: 3 Ayes. Motion carried.
New Business:
- Elect ZBA Officers for calendar year 2025. Motion by Skeans 2nd by Hughes, to nominate and elected Paul Quinn as 2025 Chairman, and to nominate and elect Paul Quinn as Secretary. Discussion, none. Roll call vote: Hughes, yes, Skeans, yes, Rubin Yes. Motion carried.
- Schedule 2025 ZBA Regular Meeting dates / times. Motion by Skeans, 2nd by Hughes to schedule two Regular Meetings for 2025 – Monday February 3rd, 2025 5pm, and Monday September 8th, 2025 5pm. Discussion, none. All in Favor: 3 Ayes. Motion carried.
Motion by Hughes, 2nd by Rubin to Adjourn Regular Meeting. Discussion, none. All in Favor:
**Regular Meeting Adjourned 5:15 pm**

APPROVAL SIGNATURES:

SKEANS:

HUGHES:

RUBIN: