

**Approved Minutes of the Whitefish Township Board  
August 1<sup>st</sup>, 2024, Regular Board Meeting 7:00pm**

**Meeting called to order** by Supervisor Edson Forrester at 7:00pm

**Roll call**- Skeans Yes, Forrester Yes, Bean Yes, Gomery Yes, Roach Yes

**8 members of the public present**

**Pledge of Allegiance**

**Amendments to agenda-**

Motion by Skeans and Second by Gomery add veteran flag holders to new business. All in favor 5 yes 0 no motion carried.

Motion by Forrester second by Skeans to add FOIA policy to new business. All in favor motion 5 yes 0 no. motion carried.

**Review of regular meeting minutes of July 11<sup>th</sup>**- Motion by Forrester to accept the meeting minutes second by Skeans all in favor motion carried 5 yes 0 no.

**Clerks Report**- Clerk Roach reported a possibility of finding a deputy clerk. No other report.

**Treasurer Report**- Bean reported that collecting taxes is going well and she hard at work on BS/A back end. Also mentioned about cloud upgrade and the system will be down October 31<sup>st</sup> and back up November 4<sup>th</sup>.

**Supervisor report**- Public address system was reviewed; microphones and speaker replacement should correct the system and make it operational next month.

**Clerk Presentation of bills**-total bills and payroll for July was 85,898.32. Bills accounted to 48,810.49 Most was back payments for VC3 and Cloud start-up for BS/A. Motion by Forrester second by Gomery to pay July bills of 85,898.32. Roll call vote Skeans Yes, Bean Yes, Gomery Yes, Forrester Yes, Roach Yes Motion carried 5 yes 0 no

**Correspondence/Recognition**

**Public comment**- Whitefish eagle was discussed, no longer mailed to each home, copies are available at local businesses for 1.00 for single copy and 25 a year.

**Department reports**

**FIRE**- No report available.

**EMS**- Verbel report provided to Supervisor, 9 calls with 13 patients all calls were handled by Whitefish Township EMS as reported by Director Renee Gray.

**NEMSA**- Things are looking good for other townships to join the Authority. The addition of other townships will reduce cost for all township. Cost discussion at the meeting were between 80,000 to 100,000. There are 5 Authority Township with EMS millages on Tuesday election.

**Library**- Library report read; statistics provided of how many visitors they had. 293 adults, 23 students, 52 computer users, 49 wireless, 5 added library members, 50 additions to library, and 300 items checked out.

**Zoning Board of Appeals**- Public Hearing scheduled for Monday 5pm August 5<sup>th</sup>.

**Blight Enforcement**- No action

**Planning Commission**- No action

**Old business**-

**Board vacancies:** Ordinance enforcement officer, ZBA and alternates members still needed.

**Fee Waiver Request-** There are waiver processes for EMS, FIRE services and poverty exemptions. However, the township does not have a process to waive fees for Planning, Zoning or ZBA services request cannot be accommodated.

**New Business-**

**Hire accounting firm-** Motion by Skeans second by Gomery to hire accounting firm Plante Moran as township accountant of record. Roll call vote Gomery Yes, Skeans Yes, Bean Yes, Roach Yes, Forrester Yes. Motion carried 5 yes 0 no

**New Printer Purchase for Planning and Zoning-** Motion by Forrester second by Roach to purchase printer from Vans Business Machines all in favor 5 yes 0 no motion carried.

**Move regular meeting of September 5<sup>th</sup> to September 12<sup>th</sup>-** Motion by Forrester second by Roach to move September 5<sup>th</sup> meeting to September 12<sup>th</sup>. Discussion: 2 board members would be out of state/town on the 5<sup>th</sup> risking lack of quorum. Roll call vote Bean Yes, Skeans Yes, Gomery Yes, Roach Yes, Forrester Yes. Motion carried 5 yes 0 no

**Poverty exemption guidelines approval-** Motion by Roach second by Gomery to approve the resolution. Roll call vote Gomery Yes, Bean Yes, Skeans Yes, Roach Yes, Forrester Yes. Motion carried 5 yes 0 no

**FOIA Appeals-** Motion by Roach to deny FOIA appeal second by Skeans all in favor 5 Yes 0 No motion carried.

**FOIA Policy-** Resolution read for adoption. Motion by Roach second by Gomery to approve and adopt new FOIA policy. Roll call vote Roach Yes, Gomery Yes, Skeans Yes, Bean Yes, Forrester Yes. Motion carried 5 yes 0 no

**Bronze grave markers for Veterans Graves at Cemetery-** Motion by Roach Second by Bean to purchase 24 bronze grave markers for the cemetery. All in favor Yes 5 0 no motion carried.

**Motion to adjourn meeting-** Motion by Gomery second by Roach to adjourn meeting at 7:43pm All in favor Yes 5 Meeting adjourned.