



Whitefish Township Board of Review March 5, 2024 Organizational Meeting Minutes

1. Meeting called to order by Chairperson Scott Erickson at 12:05 am
2. Roll call. Present: Scott Erickson, Barbara Miller, Dennis Miller
Edson Forrester (secretary) Chris Ledergerber (assessor)
3. No public comment presented.
4. Barb Miller nominated Scott Erickson to be Chairperson, second by Dennis Miller Carried
5. Meeting called to order by Chairperson Scott Erickson at 12:07 am.
6. Board accepted the assessment roll from the Township Assessor for 2024.
7. Review dates for meetings, March 11th 3:00 pm to 9:00 pm and March 13th 9:00 am to 3:00 pm. Due to a print item on the Notice of assessment Tuesday March 12th 9:00 to 3:00 pm will be added.
8. Set time limits for petitioners to present protest to 10 minutes.
9. Assessor Reviews Board of Review Books containing (vacant land study, sales studies, new construction, rate of inflation, mileage rates, bulletins etc.) Review what March Board of Review is responsible for as far as changes.
10. Duties to be performed by:
Chairperson: Accept petitions from petitioners, assign and write a number at the top of the petition, Reviews the petition with the other members and petitioner (if present). This leads to discussion and either a determination if decided or on hold for review later during meeting. Make sure all the affidavits for changes are signed by all members.
Secretary: (is not a voting member), Keeps track of all petitions on the log in number order. Also signs the 4035A (taxable value changes).
Members: Assist anyone who needs help in filling out the petition. Any adjustments made are to be noted and initialed in the assessment roll by one member and reviewed and initialed by a different member. Those board members will be Scott Erickson and Barb Miller.
11. Open group discussion.
12. On motion by Scott Erickson and second by Barb Miller; the March Board of Review members agree to accept the information provided, motion carried unanimously.
13. Public comment; none presented.
14. Motion by Scott Erickson, 2nd by Barb Miller to adjourned at 12:49 pm. Carried

Secretary,



Edson Forrester, Township Supervisor