

**Approved Minutes of the Whitefish Township Board
Special Meeting – October 11, 2022 at 6:00 p.m.**

A. Call to Order and Roll Call

Earl Skeans called the meeting to order at 6:01 p.m.

Present: Earl Skeans, Melanie Davis, Edson Forrester, Glenn Gomery

Absent: Richard Gratopp

B. Pledge of Allegiance

C. Public Comment received.

Questions on Ballot receiving in mail and clerk duties on election day. Township staff receiving mail would place all election envelopes in to the election drop box in the office. Absentee ballots will be received by the clerk, logged and stored for processing November 8th. Clerk will be in the building during election day to address election items however the general floor will be handled by the Election Inspectors Chairperson.

Comments provided on the pro's and con's of using a shipping container as record retention location.

Jon Janinski ask if there was any follow up on the question from Trustee Gratopp from an earlier township meeting over Homestead tax.

Recommendation received that the Zoning Administrator and Ordinance Enforcement Officer should be two different positions/different people.

Clerk addressed Supervisor on no agenda amendments on the schedule, would like to make an agenda amendment.

D. Motion by Forrester, second by Skeans to place Public Accuracy test date on the agenda. All in favor 4 yea, 0 nay motion carried.

E. Old Business: Approve meeting minutes from October 6, 2022. No action not available at this time.

F. New Business: Appoint interim Zoning Administrator.

G. Motion by Skeans, second by Davis to appoint Edson Forrester as interim zoning administrator and Earl Skeans as interim Ordinance Enforcement officer through December 31, 2022.

Roll Call Vote: Davis Y, Gomery Y, Forrester Y, Skeans Y, motion carried. Request was made to place advertisement in Sault Evening News for the position.

H. Clerk Forrester requested to schedule the Public Accuracy Test for November 2, 2022 at 10:00 hours here at the community Center. Posting will be made in the newspaper.

I. Adjournment

Motion by Skeans, second by Davis, carried to adjourn meeting at 6:18 p.m.

